



**NOTTINGHAM CITY COUNCIL**  
**BULWELL AND BULWELL FOREST AREA COMMITTEE**

**Date:** Wednesday, 27 June 2018

**Time:** 5.30 pm

**Place:** Bulwell Riverside, Main Street Bulwell, Nottingham NG6 8QJ

**Councillors are requested to attend the above meeting to transact the following business**

**Corporate Director for Strategy and Resources**

**Governance Officer:** Catherine Ziane-Pryor **Direct Dial:** 0115 8764298

- 1 APPOINTMENT OF CHAIR**
- 2 APPOINTMENT OF TWO JOINT VICE-CHAIRS**
- 3 APOLOGIES FOR ABSENCE**
- 4 DECLARATIONS OF INTERESTS**
- 5 MINUTES** 3 - 10  
Of the meeting held on 28 February 2018 (for confirmation)
- 6 AREA COMMITTEE COMMUNITY REPRESENTATIVES** 11 - 18  
Report of the Director of Community Protection
- 7 LOCAL POLICING UPDATE**  
Verbal update of crime statistics and Policing issues in the Area.
- 8 BULWELL FOREST COMMUNITY GARDEN**  
Verbal Presentation
- 9 RIGHT TRACK SOCIAL ENTERPRISE (LEAD ORGANISATION) UPDATE** 19 - 22  
Nick Parr, Right Track Head of Community and Learning, to present.
- 10 NOTTINGHAM CITY HOMES UPDATE AND APPROVALS** 23 - 46  
Report of the Chief Executive of Nottingham City Homes.

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|-----------|---|---------|
| <b>11</b> | <b>BULWELL AND BULWELL FOREST WARD REPORTS</b><br>Report of the Director of Community Protection  | 47 - 54 |
| <b>12</b> | <b>BULWELL AND BULWELL FOREST AREA CAPITAL FUND</b><br>Report of the Director of Community Protection   | 55 - 64 |
| <b>13</b> | <b>BULWELL AND BULWELL FOREST WARD MEMBER BUDGETS</b><br>Report of the Director of Community Protection   | 65 - 68 |
| <b>14</b> | <b>ITEMS FOR FUTURE AGENDA</b><br>The opportunity for Community Group Representatives to suggest topics for future agenda.  |         |
| <b>15</b> | <b>FORTHCOMING EVENTS</b><br>The opportunity for Community Groups and City Council Colleagues to inform the Committee of forthcoming events.  |         |
| <b>16</b> | <b>DATE OF FUTURE MEETINGS</b><br>To approve that the Committee meet on the following dates at 5.30pm in Bulwell Riverside:<br><br>5 September 2018;<br>12 December 2018;<br>20 March 2019. |         |

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

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**NOTTINGHAM CITY COUNCIL**

**BULWELL AND BULWELL FOREST AREA COMMITTEE**

**MINUTES of the meeting held at Bulwell Riverside Joint Service Centre, Main Street, Bulwell, NG6 8QJ on 28 February 2018 from 5.30pm - 7.18pm**

**Membership**

Present

Councillor John Hartshorne (Chair)  
 Councillor Eunice Campbell (Vice Chair)  
 Councillor Cheryl Barnard

Absent

Councillor Ginny Klein  
 Councillor Jackie Morris  
 Councillor Nick McDonald

**Community Representatives (✓ indicates present)**

✓	Reginald Knowles	Bradford Street Allotments
	Colin Bones	Bulwell Churches Together
✓	Joseph Zulu	Covenant Ministries
✓	John Hancock	Coventry Road Estate Tenant and Residents Association
	Doreen Carruthers	Forest Park Neighbourhood Watch
✓	Ros Yousof	Friends of Bulwell Bogs
	Gillian Slack	Ravensworth Methodist Church
✓	Paul Bakajsa	Rise Park Action Group
✓	Paul Jackson	Royal British Legion - Bulwell
✓	Rev. David Gray	St John's Church
	Maria Shakespeare	The People's Choice
	Robin Goodwin	Top Valley Community Association

**Colleagues, partners and others in attendance:**

Eddie Curry	-	Head of Parks, Open Spaces and Investment Funding
Tom Huggan	-	Nottingham Open Spaces Forum
Chris Keane	-	Head of Highway and Energy Infrastructure
Celia Knight	-	Neighbourhood Development Officer
Elira Mano	-	Nottingham City Homes
Sergeant Nev McGeehan	-	Nottinghamshire Police
Suki Shergill	-	Neighbourhood Development Officer
Cath Stocks	-	Nottingham City Homes
Martin Willis	-	Nottingham Open Spaces Forum
Zena West	-	Governance Officer

**44 APOLOGIES FOR ABSENCE**

Colin Bones  
 Doreen Carruthers  
 Robin Goodwin  
 Nick Parr  
 Dennis Robinson  
 Gillian Slack

Councillor Ginny Klein – personal  
 Councillor Nick McDonald – personal  
 Councillor Jackie Morris – personal

#### **45 DECLARATIONS OF INTERESTS**

None.

#### **46 MINUTES**

The minutes were agreed as a correct record and signed by the Chair.

#### **47 RIGHT TRACK SOCIAL ENTERPRISE - UPDATE**

Representatives from Right Track were unable to attend the Area Committee due to the weather conditions. Therefore this item was withdrawn from the agenda.

#### **48 NOTTINGHAM CITY HOMES UPDATE**

Elira Mano, Nottingham City Homes (NCH) Area Housing Manager, presented a report to the Committee, highlighting the following points:

- (a) NCH has been nominated for 4 categories in the 2018 UK Housing Awards: Outstanding approach to tenant involvement, Development programme of the year (over 12,000 homes), Innovation of the year (over 12,000 homes) and Landlord of the year. The awards ceremony will take place in May 2018;
- (b) NCH will hold its annual Tenants awards on 22 March 2018, which will recognise tenants and leaseholders;
- (c) a change to the format of Nottingham City Homes reports to Area Committees is planned, any feedback or suggestion should be emailed to Elira: [elira.mano@nottinghamcityhomes.org.uk](mailto:elira.mano@nottinghamcityhomes.org.uk);
- (d) there is one Area Capital Programme scheme for approval, as detailed in appendix 3 to the report.

There followed a number of questions and comments from the Committee, and further information was provided:

- (e) there are currently a large number of vacant NCH garages, mostly due to size restrictions, as the garages were built when cars were smaller. A review of the garages is taking place to see which sites could benefit from some repair work, which can be demolished, and which are fine as they are;
- (f) the preferred supplier to give value for money on energy costs is Robin Hood Energy, but there is nothing stopping new tenants from purchasing their energy elsewhere after the first month. Any issues should be forwarded to NCH;

#### **RESOLVED to:**

- (1) note the performance information as detailed in appendices 1 and 2 to the report;**
- (2) note the allocation of funds as detailed in appendix 3;**

- (3) **approve one Area Capital Programme funding request - £6,200.00 to improve security at the Austin Roads flats by installing 3 new aluminium doors at the entrance.**

**49 BULWELL AND BULWELL FOREST AREA CAPITAL FUND**

Suki Shergill and Celia Knight, Neighbourhood Development Officers, requested approval for various Area Capital Fund schemes.

**RESOLVED to approve the following Area Capital Fund schemes:**

- (1) **Bulwell LTP schemes:  
none;**
- (2) **Bulwell Public Realm schemes:  
residential parking scheme in the Newmarket Road area, at an estimated cost of £15,000.00;  
a further contribution to a previously approved scheme for a crossing at Quarry Avenue / Bromley Close, at an estimated cost of £1,100.00;  
a contribution to an NCH scheme for area improvements to Courtfleet Way, at an estimated cost of £3628.93;**
- (3) **Bulwell Forest LTP schemes:  
a further LTP contribution to the installation of a zebra crossing outside Top Valley Academy on Top Valley Drive at an estimated costs of £3,250.00;**
- (4) **Bulwell Forest Public Realm schemes:  
a further Public Realm contribution to the installation of a zebra crossing outside Top Valley Academy on Top Valley Drive at an estimated costs of £27,688.00.**

**50 ISSUES RAISED BY COMMUNITY REPRESENTATIVES**

Concerns were raised at a previous meeting of the Bulwell and Bulwell Forest Area Committee regarding the cost estimates of the Top Valley crossing. Community Representatives requested further information regarding the cost breakdown, how companies bid for such projects, and if there was any way to reduce the cost of this project. Chris Keane, Head of Highway and Energy Infrastructure, attended the meeting to briefly outline the costs of the project and answer questions from Committee members and Community Representatives.

- (a) the construction cost of the crossing is estimated to be significantly less than £70,000.00. The total figure also includes legal and statutory costs. The construction estimate is up to £40,000.00, which includes resurfacing, electrics, re-establishing verges, installing traffic calming measures leading up to the crossing to naturally slow traffic, and painting;
- (b) a high estimate is used, to ensure sufficient budget is available for potentially unforeseen costs, however after a detailed review of this particular project, it is highly likely that the actual construction costs will come in significantly less;

- (c) ongoing review can take place between Councillors and the Highways Team to ensure proper scrutiny of the spend on the project.

There followed a number of questions and comments from the Committee, and some further information was provided:

- (d) there are two nearby schools which will benefit from this crossing, and Councillors are happy to allocate funds to see it completed. Councillors regularly meet with colleagues and go through project costings in detail, as Councillors are ultimately accountable for the monies spent. Value for money will be assured;
- (e) recent media coverage has reported that some traffic calming measures can lead to increased pollution levels, and that the government is discussing banning and removing such measures. However, this applies to measures which alter the road surface, such as speed bumps, speed humps, speed cushions or speed tables, rather than buildouts – physical changes to the kerb line in order to make drivers consider the road more carefully before approaching a junction or crossing;
- (f) the estimated cost has reduced in this instance merely because increased scrutiny has taken place in advance of the project, at the request of the Committee. All projects receive a similar level of scrutiny, and most projects costs are reduced significantly, with funds decommitted accordingly, throughout each project;
- (g) contractors are selected from a pre-existing list called a framework. Having contractors ready on a framework agreement means that the Council can ensure contractors have appropriate insurance for working on the highway, and by tying ourselves in to a limited group of suppliers, the Council can ensure lower costs and greater value for money;
- (h) Chris Keane will discuss issues raised regarding the road layout near Lidl with Suki Shergill, to feed back to Councillors at a later date.

**RESOLVED to thank Chris Keane for his update and note the contents.**

## **51 LOCAL POLICING UPDATE**

Sergeant Nev McGeehan of Nottinghamshire Police provided an update to the Committee of crime for the last 3 months versus the same 3 month period from the previous year, highlighting the following points:

- (a) total recorded crime are up by 8.24% and violent crime incidents have increased from 208 to 266, an increase of 27%;
- (b) burglaries are down from 50 to 45, a reduction of 10%, whilst robberies have increased from 11 to 18;
- (c) vehicle offences (mostly thefts from work vans and theft of motorcycles) is up considerably, from 48 to 101. This increase is reflected citywide and is a growing trend;
- (d) shoplifting is down by 32%, and criminal damage has increased from 103 to 112, an increase of 8%, which is reflective of the citywide picture;

- (e) there were 6 hate crime incidents, however no comparison can be made to previous years as figures are not available. One incident was a multiple-report incident.

There followed a number of questions and comments from the Committee, and Sergeant Nev McGeehan provided some further information:

- (f) knife crime is a very high profile issue and there are various schemes in local schools to discourage people from carrying knives. The chances of a random attack have not increased; recent incidents have been targeted or planned attacks. Education institutions all have their own policies on education, and they work with Nottinghamshire Police to educate and/or take further action such as prosecution. Unfortunately there has also been a need to include primary schools in the educational outreach on carrying weapons;
- (g) nuisance or scam calls are becoming more sophisticated and more difficult to avoid and detect. Nottinghamshire Police can investigate any particular phone numbers, and can also share alerts on social media if information on these calls is shared with them

**RESOLVED to thank Sergeant Nev McGeehan for his update and note the contents.**

## **52 PARKS AND OPEN SPACES AREA INVESTMENT PLANS**

Eddie Curry, Head of Parks and Open Spaces, presented a report to the Committee regarding the parks and open spaces area investments plans, highlighting the following points:

- (a) a framework was first produced in 2008, with a number of investment plans following over the years, with a citywide value of over £40,000,000. In the Bulwell and Bulwell Forest area, the plans included work to the water park, playgrounds, and flower meadows, removing the old pavilion in the Bulwell park playground, and the Ridge Adventure Playground;
- (b) the appendices to the report contains the new investment plan, which identifies priorities in the ward over the next 3 years. It is not a fixed list, but an aspirational project list, or a ward "wish list". It will enable the Council to set out a clear work programme and help with seeking external funding. It will also serve as a starting point for the allocation of section 106 funds.

There followed some questions and comments from the Committee, and further information was provided:

- (c) although the costs seem low, the work cannot be completed internally within existing budgets. Historically, for every £1 from the Council spent on parks and open spaces, £11 has come from external funding.

**RESOLVED to endorse the investment plan and thank Eddie Curry for the information.**

## **53 NOTTINGHAM OPEN SPACES FORUM (NOSF)**

Martin Willis, Chair and Trustee of the Nottingham Open Spaces Forum (the Forum) and Tom Huggon, Trustee of the Forum, presented a report, highlighting the following points:

- (a) Nottingham City Council has become very successful at applying for grants and writing bids, but the funds are getting tighter and the competition is getting stiffer. For some funding streams the council is not allowed to bid, so the Nottingham Open Spaces Forum has been formed to help to develop and deliver more projects;
- (b) an upcoming issue will be the sustainable management of Nottingham's open spaces, the Forum can support community groups and encourage new groups, and help them to apply for funding. It will act as a forum so that ideas can be shared and groups can learn from each other;
- (c) it has become necessary in light of increasing cuts to funding. It mobilises the community to help. The Forum needs to know from the local community how it can help to bring together all the community support, and how it can bring in volunteers for practical help.

There followed a number of questions and comments from the Committee, and some additional information was provided:

- (d) friends groups attached to some open spaces have gradually fallen away in recent years as they do not feel they have had support. Some groups have set objectives which once achieved the group disbands, some have difficulty attracting sufficient members. The Forum is a conscious effort to try and support friends groups and work alongside neighbourhood management teams and tenants associations to move forward;
- (e) the focus of the Forum is often driven by local residents and Councillors, there is no park or area that the Forum would not consider improvements or support for;
- (f) there may be the potential to form a link with careers or jobs services, for young people looking to gain some volunteer experience;
- (g) discussions will take place with Councillors regarding a possible commemorative plaque at Bulwell Forest as part of marking the centenary of the end of the First World War.

**RESOLVED to note the contents of the report and endorse the work of the Nottingham Open Spaces Forum.**

#### **54 NOTTINGHAM CITY HOMES AREA CLUSTER REPORT**

Cath Stocks, City Housing Manager for Nottingham City Homes (NCH), presented a report on feedback from Area Cluster reviews. The reviews present an opportunity for Councillors to have a bit more of an in-depth review of certain service areas, and the latest review focused on housing:

- (a) the review was carried out between September and October 2017 with all Councillors. For Bulwell and Bulwell Forest, NCH met with Councillors Eunice Campbell and Ginny Klein. A number of representatives from teams across NCH attended, in order to be able to answer the Councillors' questions on a wide range of housing issues. The meeting was also beneficial to NCH colleagues, to meet the Councillors and feedback first hand;



- (b) the main concerns and queries related to repairs, universal credit rollout, and the management of estates (such as untidy gardens and alleyways). These concerns were fed into the NCH corporate plan, which will be coming into place in April 2017;
- (c) specific questions relating to Bulwell concerned a lack of provision of advice.

There followed a number of questions and comments from the Committee, and some additional information was provided:

- (d) some positive improvements are in progress, which will hopefully result in more joined up working between different teams, particularly repairs and maintenance, with an aim to roll-out multi-skilled colleagues so that issues can be fixed in a single visit;
- (e) internal systems are being developed, to minimise the number of issues seemingly "lost" in the system at present. Calls will be better documented and tracked to meet service standards;
- (f) integrated working between NCH and NCH tenants / owner occupiers / private tenants has been suggested, and resulted in the new Streetwatch Champions. This is a tangible positive step to come out of the review process. Any local residents can be involved, not just NCH tenants;
- (g) feedback from the Director of Construction, Repairs and Maintenance can be included in the NCH reports coming to Area Committees in future;
- (h) NCH is very pleased with the quality and number of some recent housing developments, and are the ALMO (Arms Length Management Organisation) building the most new homes in the country.

**RESOLVED to thank Cath Stocks for the report and note its contents.**

#### **55 WARD PERFORMANCE REPORT**

Suki Shergill and Celia Knight, Neighbourhood Development Officers, presented a report on performance within the ward, with no discussion.

**RESOLVED to note the contents of the report.**

#### **56 BULWELL AND BULWELL FOREST WARD COUNCILLOR BUDGET REPORT**

Suki Shergill and Celia Knight, Neighbourhood Development Officers, presented a report on ward Councillor budgets, with no discussion.

**RESOLVED to note the actions agreed by the Director of Neighbourhood Services in respect of the following projects and schemes:**

- (1) **Bulwell ward schemes funded from the ward councillor budgets of Councillors John Hartshorne and Ginny Klein:  
Carey road/St Albans feasibility study - £5,500.00;**

- (2) **Bulwell ward schemes funded from the ward councillor budgets of Councillors John Hartshorne, Ginny Klein and Jackie Morris:**  
**Nottingham Music Hub - £1,080.00;**  
**Indoor Scouts group - £200.00;**  
**Crabtree elderly Christmas dinner - £250.00;**
- (3) **Bulwell Forest ward schemes funded from the ward councillor budgets of councillors Cheryl Barnard, Eunice Campbell and Nick McDonald;**  
**Fun on Bulwell Forest - £990.00;**  
**Scout Group - £600.00;**  
**Army Cadets - £459.00;**  
**New Litter Bins - £1,870.00;**  
**Flymo for use on the Bowls Club - £365.00;**  
**Highbury Hospital Advent Calendar - £200.00;**  
**Chatham Court Christmas Tree - £200.00;**  
**Southglade ParkLive 2018 - £1,500.00.**

## **57 ITEMS FOR FUTURE AGENDA**

A colleague from Community Protection who specialises in hate crime would like to talk at the next meeting of the Committee about hate crime and cohesion issues.

## **58 FORTHCOMING EVENTS**

Community representatives, Nottingham City Council colleagues and area Councillors shared information on the following upcoming community events:

- a quiz will be held 16 March at the Rise Park Community Centre to raise funds for Nottinghamshire Hospice. Call 01159550134 to enter a team;
- 8 March is International Women's Day, and the students from Bulwell Academy will be holding an information event on Bulwell Market, with free tea, coffee and cake;
- Churches Together in Bulwell will be holding an open air Easter service in Bulwell Market on Good Friday;
- a production on dementia entitled "Lost in Memories" will be held on 7 April at Bulwell Academy;
- the annual Jobs Fair is being held on Friday 9 March at Bulwell Riverside. Anyone is welcome to attend, regardless of their employment status;
- on the first Saturday of each month, RideWise hold cycling lessons and "Dr Bike" will be in attendance to offer maintenance and repair services for people's bikes;
- the City Council's budget consultation ends on 5 March. Comments are welcome online. £27m needs to be saved, with some difficult issues and difficult decisions to be made.

## **59 DATE OF NEXT MEETING**

**RESOLVED** to note that the next meeting of the Bulwell and Bulwell Forest Area Committee is provisionally scheduled for 20 June 2018 (subject to Annual Council Approval) at 5.30pm in Bulwell Riverside.

**Bulwell and Bulwell Forest Area Committee – June 27<sup>th</sup> 2018**

<b>Title of paper:</b>	Area Committee Community Representatives	
<b>Director(s)/ Corporate Director(s):</b>	Andrew Errington Community Protection	<b>Wards affected:</b> Bulwell and Bulwell Forest
<b>Report author(s) and contact details:</b>	Celia Knight – Neighbourhood Development Officer Bulwell Forest celia.knight@nottinghamcity.gov.uk Tel 0115 8833729 Suki Shergill – Neighbourhood Development Officer Bulwell sukhbir.shergill@nottinghamcity.gov.uk Tel 0115 8833728	
<b>Other colleagues who have provided input:</b>	None	
<b>Date of consultation with Portfolio Holder(s) (if relevant)</b>	N/A	
<b>Relevant Council Plan Key Theme:</b>		
Strategic Regeneration and Development		<input type="checkbox"/>
Schools		<input type="checkbox"/>
Planning and Housing		<input type="checkbox"/>
Community Services		<input type="checkbox"/>
Energy, Sustainability and Customer		<b>x</b>
Jobs, Growth and Transport		<input type="checkbox"/>
Adults, Health and Community Sector		<b>x</b>
Children, Early Intervention and Early Years		<input type="checkbox"/>
Leisure and Culture		<input type="checkbox"/>
Resources and Neighbourhood Regeneration		<b>x</b>
<b>Summary of issues (including benefits to citizens/service users):</b>		
<p>The report invites the Area Committee to formally appoint Community Representatives from the Bulwell and Bulwell Forest Wards onto the Area 1 Committee as required by the Terms of References for the Role of Area Committee Community Representatives.</p> <p>Local organisations are invited annually to nominate a representative to the Area Committee. The role of the community representative and the procedure for accepting nominations is outlined in Appendix 1.</p>		
<b>Recommendation(s):</b>		
<b>1</b>	That the Area Committee notes the appointments of Community Representatives from the Bulwell and Bulwell Forest Wards as highlighted in Appendix 2, to the Area Committee for the municipal year 2018/19.	

**1 REASONS FOR RECOMMENDATIONS**

- 1.1 The Council's constitution requires Area Committees to formally confirm Community Representatives at the start of the municipal year and encourage citizens living in the ward to become involved in democratic decision-making process alongside Councillors.

## **2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 Each year the Area Committee invites nominations from relevant groups and organisations and appoints representatives from the wards. Nominations are attracted from groups that are active in the area, but there is also the need to ensure that the Committee reflects the views of all sectors of its community.
- 2.2 The role of the Community Representatives on an Area Committee has been designed to bring citizens living in the area in question into the democratic decision making process alongside Councillors.
- 2.3 The revised Terms of Reference for the Role of Area Committee Community Representatives include guidance on the selection and the role of the Community Representative and is designed to help achieve reflective representation of the ward.
- 2.4 The City Council's Executive Board approved the role and qualifying criteria for community representatives. Neighbourhood Development Officers have been liaising with local community groups in advance of this meeting.
- 2.5 Nomination forms were sent out for the Role of Area Committee Representative to groups and organisations on the basis that it provides a geographical representation of the ward.
- 2.6 Completed nomination forms and expression of interest for Community Representatives onto the Area 1 Committee for the municipal year 2018/19 were received from groups and community organisations and these are listed in Appendix 2.

## **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 None

## **4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

- 4.1 That the Area Committee set aside a small budget for the payment of travel and care costs for Community Representatives

## **5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

- 5.1 None

## **6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)**

- 6.1 None

**7 EQUALITY IMPACT ASSESSMENT**

7.1 An EIA is not required because this report does not relate to changing policy or function.

**8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

8.1 None

**9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

9.1 Executive Board report and minutes for the meeting held on 20 July 2010.

## Appendix 1

### The Role of Community Representatives

- You will be encouraged to act as an ambassador for the Area Committee to help to raise the profile of the work done by the Area Committee.
- You should attend all Area Committee meetings, events, training etc wherever possible.
- If you cannot attend the meetings try to find someone who will cover for you.
- You should represent the views of residents and of your group or community who live and work in the area.
- All business representatives should have business premises within the area.
- You will be encouraged and entitled to speak on all items discussed at Area Committee meetings.
- Events and training will be held for you to give you the confidence and knowledge to be actively involved within the Area Committee. We will ask you what training and events you would like.
- You will be invited to put forward items for discussion at the Area Committee meetings. You will need to do this at least 3 weeks before the date of the meeting.
- You will be encouraged to tell us when things are not running well.
- You will find it much easier to fulfill your role if you have read the reports before the meeting and, if possible, had a chance to discuss the report with your community group. Everyone will benefit from this as it allows the community representatives to play a much more active role and makes for a more effective and informed contribution to discussions and debate.
- Most importantly, any relevant information should be passed back to your community group to any local friends, neighbours or colleagues. None of the information made available during the meetings are secret or confidential.
- One of the biggest challenges for the Area Committee is to keep people informed. Your agreement to pass on information, display and distribute any publicity material in community venues and promote involvement in the work of the Area Committee and to take an active role in local community consultations is appreciated.

## **NORTH LOCALITY - COMMUNITY INVOLVEMENT IN AREA COMMITTEES: THE CRITERIA AND PROCESS FOR SELECTION**

### **INTRODUCTION**

- Encouraging greater participation in service delivery and decision making was one of the main reasons for establishing Area Committees in 1995.
- The new terms of reference give Area Committees more responsibilities which in turn will have an impact on the involvement of local representatives.

### **THE CRITERIA FOR SELECTION**

- Community or Voluntary organisations that wish to be represented on Area Committees will be properly constituted (i.e. have a constitution/terms of reference, have regular meetings, and operate an Equal Opportunities Policy)
- All community group representatives (except those representing citywide organisations), should live in the area and seek to represent the views of their group(s) or community organisation and not individual viewpoints.
- Community Group representatives will have established networks/systems for passing information to the Area Committee from groups that they represent, citizens that they aim to serve within their area and likewise feedback information from the Area Committee.
- Representatives will be selected each civic year (normally in May), Only one nomination per group will be accepted by the Area Committee at any given time. Any person from the group can attend Area Committee meetings although only the nominated community representative will be allowed to speak. If the community representative is unable to attend a meeting, the group can nominate an individual to speak on behalf of the community representative for the group.
- Any member of the public may have the right to attend Area Committee meetings as an observer.

### **POWERS OF COMMUNITY GROUP REPRESENTATIVES**

- Community Group Representatives are entitled to speak on all items discussed at Area Committee meetings and can 'influence' the decisions (but cannot vote on any matter) being made by the area committee.
- Community Group representatives will be entitled to claim expenses for travelling and care costs related to attending Area Committee meetings.
- Community Group representatives will be able to submit items for inclusion on the Area Committee agenda at least three weeks before the meeting or in advance of the meeting with the agreement of the Chair.
- Community Group representatives will be entitled to attend specific events and training across the city in order to carry out their role and responsibilities in relation to Area Committee/Working.
- Community Group Representatives can make formal presentations at Area Committee meetings on community projects/initiatives with the prior agreement of the Chair.

### **POWERS OF COUNCILLORS IN RELATION TO COMMUNITY INVOLVEMENT IN AREA COMMITTEES**

- Only Councillors can vote on all matters in respect of the Area Committee
- If a representative fails to attend committee meetings consistently without good reason, the Area Committee may approach their organisation for a replacement.

- If a representative is deemed to persistently not abide by the corporate policies of Nottingham City Council, (e.g. Health & Safety, Equality and Diversity), he/she will be required to resign their position as local community group representative on the Area Committee
- Councillors may choose to invite representatives from other organisations outside their geographical area in order to widen participation from under-represented groups.
- Councillors will allocate small 'rolling budget' for reimbursement of Community Group Representative's expenses.
- If Community Representatives find it beneficial and have made a request, Councillors will provide community group representatives with an opportunity to meet together with the Locality Team prior to each Area Committee meeting, to discuss the agenda or other items of concern.

## **THE PROCESS**

- Each year Councillors must determine the number of Community Representatives that they wish to represent the community. This may be based on a set number of places per ward or according to specific interests and issues in the area. Representation should take account of the population make up of the area. Where under-representation exists, city wide groups may be approached for representation.
- Once per year (normally in March) the Locality Team will send out nomination forms by post, (together with an Area Committee information pack), to all community organisations in the area, inviting them to nominate a representative from their organisation to be involved in Area Committee meetings
- Locality Managers will assess completed nomination forms to ensure that the selection criteria are met and will produce a report for Area Committee detailing nominations received.
- Councillors will decide which of the nominations should be selected for community group representation at Area Committee meetings, taking into account the population make up of the area or specific issues/interests in the area.
- Those community group organisations selected will be notified in writing of the offer by the Locality team. Details of future dates of committee meetings will be sent out at the same time.
- A review will take place each civic year (by Councillors – advised by officers) to determine what groups are the most appropriate to be represented on the area committee
- Where nominations are not accepted, a letter explaining why will be signed by the Chair and sent to the organisation, together with details of other options for involvement in area working.
- Where groups are dissatisfied with the decision, they have the right to appeal to the Area Committee within four months.
- Councillors will then enlist the assistance of other Councillors of the city (Area Chairs Panel), to review the decision and any decision made thereafter, will be final.



**Appendix 2  
Nominations for Community Representatives to Bulwell and Bulwell Forest Area  
Committee.**

<b>Organisation</b>	<b>Name</b>	<b>Area</b>
Bulwell Churches Together	Colin Bones	Bulwell Forest
Forest Park Neighbourhood Watch	Doreen Carruthers	Bulwell Forest
Cresta TRA	John Hancock	Bulwell
The People's Choice Tenants and Residents Association	Maria Shakespeare	Bulwell
Rise Park Action Group	Paul Bakajsa	Bulwell Forest
Royal British legion	Paul Jackson	Bulwell Forest
St Johns Church	Rev David Grey	Bulwell
Top Valley Community Association	Robin Goodwin	Bulwell Forest
Friends of Bulwell Bogs	Ros Yousef	Bulwell
Ravenworth Road Church	Gillian Slack	Bulwell
Bradford St Allotments Association	Reginald Knowles	Bulwell
Covenant Ministries	Joseph Zulu	Bulwell Forest

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**RIGHT TRACK SOCIAL ENTERPRISE (LEAD ORGANISATION) UPDATE**

**AREA 1 CONSORTIUM**

**The Toy Library, Think For the Future, Bulwell Healthy Living Centre, Crabtree Community Centre, Snapewood Community Centre, Top Valley Community Centre, Right Track Social Enterprise**

Over 2017/18 the community has benefited through area based grants, enabled by feedback from Area Committee Meetings.

The consortium has worked hard individually as organisations and collectively to improve the offer for local people.

The Community Associations have worked tirelessly to become viable models moving forward and have received support from local councillors and the city to drive change.

The support for young people is outstanding, together through delivery from the Toy Library and Think for the future the offer available in the locality is excellent and focuses on the local needs.

An area for improvement as the consortium is to highlight the added extras that collectively are delivered within the local area, this is an area for the next year we are going to focus on.

In terms of employability support from the councillors has been influential in driving improvements within the area and together bringing the partners around the table to ensure gaps are identified and acted upon, within this City Council and the DWP have been active partners in not only supporting change but driving it within their organisation. A fantastic addition to this partnership has been the Library and Travel Right, both organisations having passion and have driven activity that has greatly improved the local offer.

We have supported a high number of local people looking either for employment or to upskill, throughout the year we have ran weekly Job Clubs which have gone from strength to strength. The Libraries Service and the Riverside have been instrumental in delivering this service through room hire and support by their fantastic staff.

This activity is also greatly supported by the local Employment & Skills Area Partnership led by Cllr Campbell who alongside the other local councillors are behind improving the local offer. Meeting are held quarterly and enable all providers to get together to inform local councillors of the activity. The local councillors have been pivotal in moving actions forward and bringing ideas from their own experiences and information they identify from speaking with the community.

The Toy Library have continued with their excellent service throughout the year delivering high quality sessions. They are utilising the local community centres and parks for their sessions and will be developing the local woods to provide learning to be carried out outdoors bringing people back to nature.

They also utilise the Riverside for their after school club and Pulley Park.

The Toy Library also lead on the co-ordination of the Bulwell Partnership which brings together agencies and local providers to address issues to children and young people

**Outputs**

All outputs set were achieved in 17/18, one area for improvement for the consortium is capturing all the work delivered outside of these outputs to the local community. Each organisation delivers work locally that is not captured through our reporting.

Highlights were:

## **Community Centres**

### **Bulwell Healthy Living Centre**

- We hold weekly sessions from Bulwell heart support group and young at heart, these cater to over 50s. BHSG is a light exercise session for people that have had heart problems, while young at heart is a group for local residents to get together, have a chat and cup of tea over a game of bingo.
- This year through Hot house we acquired tickets for a performance of Cinderella at Nottingham Playhouse, these tickets were for a reduced price so that it was affordable for families in the community to take their children to this play which they all absolutely loved.

### **Top Valley Community Centre**

- Our elderly groups which are craft and chat and coffee morning are now around 50% larger than last year.
- We have had 3 fundraisers run by Teresa and the craft and chat group to raise £1000 for a number of charities.

### **Snapewood Community Centre**

- We have now got our own toddler group twice a week, that is doing really well we also have a regular booking for training from lifeways, we also have an extra day with college in the IT suite which is benefiting the community a lot more.
- We have had no free sessions we are in the process of arranging some exercise classes for the community also trying to get a film night going in partnership with a local school rufford junior school.

### **Crabtree Community Centre**

- The centre has been given a complete refresh and the outdoor space is something the local community can not only access but be proud of.
- Working hard with local agencies to improve the local offer and have the café open

## **Youth**

- Successful trip to the Breakin' Convention in Q1 with 30 young people from Bulwell attending
- All indoor groups taking part in Beat the Street competition over summer
- We have seen great outcomes for young people across the year (see example case studies below for some of the good news stories we have seen)
- Celia Knight has personally acknowledged our outreach work and is impressed with the support we are providing
- Development of the outreach provision for Bulwell Forest in response to youth ASB and criminal activity in the area. We have engaged with a lot of young people in the area and young people who were previously nervous about using the spaces now recognise our uniform, feel safe and engage with the mentors voluntarily talking through any issues.
- This is the first year we have taken part in Southglade Park Live which was a great event for young people within our groups to have ownership and responsibility for delivering activities

for. It was really good for putting self-esteem and confidence building into practice and allow the girls to challenge themselves – they did a great job!

- We have a volunteer programme that works with the University of Nottingham and Nottingham Trent University to offer students and professionals placement and volunteer opportunities within our youth groups which helps to expand their knowledge as well as supporting our team and introducing university to our youth.
- Bringing into sessions the Street Doctors as knife crime has increased, these have been able to offer real advice and training to young people.

### **Employability**

- Over 60 Job Clubs were delivered over the year
- Delivered courses in essential work ready skills, improving confidence and wellbeing, SIA and FLT where the badges and the licences were fully funded
- Opened a phonenumber for local job seekers to access for advice

### **The Toy Library**

- We are very pleased to have secured additional funding in order to increase and develop our provision for school aged children next year. This is thanks to the funding from the ABG fund that contributes to our core costs and enables us to seek external funds to increase our services for the community at no additional cost to the City.
- The last few years have seen us expand our services, size and reach as an organisation as well as our profile outside Bulwell which has led to us changing our name to The Toy Library this year. However our heart and our roots are firmly fixed here and we have no plans for that to change.
- Our Family Mentor Service has achieved the following over the last two years.

Total Unique Children under 4 Worked With	499
Total Interactions	10292
Unique Children Who Have/Had a Family Mentor	350

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**Bulwell and Bulwell Forest Area Committee/ Nottingham City Homes – 27<sup>th</sup> June 2018**

<b>Title of paper:</b>	Nottingham City Homes Update and Approvals	
<b>Director(s)/ Corporate Director(s):</b>	Nick Murphy, Chief Executive of Nottingham City Homes	<b>Wards affected:</b> Bulwell and Bulwell Forest Area Committee
<b>Report author(s) and contact details:</b>	Joanne Smith Joanne.smith@nottinghamcityhomes.org.uk	
<b>Other colleagues who have provided input:</b>	N/A	
<b>Date of consultation with Portfolio Holder(s) (if relevant)</b>	N/A	
<b>Relevant Council Plan Key Theme:</b>		
Strategic Regeneration and Development		<input checked="" type="checkbox"/>
Schools		<input type="checkbox"/>
Planning and Housing		<input checked="" type="checkbox"/>
Community Services		<input type="checkbox"/>
Energy, Sustainability and Customer		<input type="checkbox"/>
Jobs, Growth and Transport		<input type="checkbox"/>
Adults, Health and Community Sector		<input type="checkbox"/>
Children, Early Intervention and Early Years		<input type="checkbox"/>
Leisure and Culture		<input type="checkbox"/>
Resources and Neighbourhood Regeneration		<input checked="" type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b>		
The report provides updates on key issues and themes which link back to local priorities and the strategic themes for Nottingham City Homes.		
The reports provide summary updates on the following key themes:		
<ul style="list-style-type: none"> <li>• Capital Programme and major work;</li> <li>• Area regeneration and environmental issues;</li> <li>• Key messages from the Tenant and Leasehold Involvement;</li> <li>• Area performance;</li> <li>• good news stories and positive publicity.</li> </ul>		
<b>Recommendation(s):</b>		
<b>1</b>	To note and comment on the update and performance information in Appendices 1 and 2.	
<b>2</b>	To note the allocation of funds for 2016/17, detailed in Appendix 3.	
<b>3</b>	To approve the Area Capital Programme funding request set out in Appendix 3.	

**1 REASONS FOR RECOMMENDATIONS**

- 1.1 The Nottingham City Homes Update provides a descriptive and statistical picture of what is happening at an area level and invite community representatives to comment, debate, and challenge and identify how they can add value to improve their neighbourhoods.
- 1.2 The update also monitors progress in the wards and acts as a catalyst for debate about the key performance issues impacting upon the ward on a quarterly basis.

## **2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 Nottingham City Homes previously reported on performance at local Area Panels that sat below the respective Area Committees. These panels were attended by local residents, local Councillors and partner agencies.
- 2.2 Nottingham City Homes has a goal to 'create homes and places where people want to live' and to give tenants and leaseholders an input in shaping what happens in their area. The Nottingham City Homes Update and Performance Report is one of a number of initiatives that increases the transparency and accountability of the Company's performance.
- 2.3 Following the decision for Nottingham City Homes reps to attend Area Committee, it was decided to provide the Nottingham City Homes Update Report to Area Committee. Appendices 1 and 2 provide the latest performance position for the committee to note and comment on.
- 2.4 Appendix 3 outlines the remaining capital budget for this area for noting and provides detail of the schemes that require approval by the Committee.

## **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 None

## **4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

- 4.1 Budgets are allocated on a yearly basis for each ward and there is an obligation on Nottingham City Homes to ensure that funds are allocated to projects within these budget requirements

## **5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

- 5.1 None

## **6 STRATEGIC ASSETS & PROPERTY COMMENTS (AREA COMMITTEE REPORTS ONLY)**

- 6.1 None

## **7 EQUALITY IMPACT ASSESSMENT**

- 7.1 The equality impact of the proposals in this report have not been assessed.

## **8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

- 8.1 None

## **9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

- 9.1 None





## NCH update report – Appendix 1

Date: 25<sup>th</sup> May 2018

Presented by: Joanne Smith

	Item	Executive Summary / Key Points	For information or decision
1	Capital Programme & major works	<p>Grander designs</p> <p>Chatham Court, Bulwell - work progressing with a June finish anticipated.</p> <p>Improvement works continue with kitchen, bathroom, window and door replacements as well as roofs where applicable.</p>	Information
2	Area Regeneration and Environmental Issues	<p><b><u>Bulwell</u></b></p> <p><b>Courtleet Way/Willow Hill</b>                      NCH have successfully delivered 3 phases of the fencing upgrade project to this part of the ward, We are now scoping out the proposals for further phases of this project, in conjunction with NCH Housing colleagues and Cllrs. The ward Cllrs have allocated this as a priority area for environmental funding.</p> <p><b><u>Norwich Gardens</u></b>                      NCH Decent Neighbourhoods Team have scoped out the works for phase 6 of this highly successful boundary improvement project. We will continue to update you regarding this priority project. .</p>	Information

		<p><b><u>Duchess Gardens</u></b>                  NCH has now delivered 2 phases to the external improvements to this part of the ward. Residents are very satisfied with the work we have delivered as we have created private, defensible space that they can enjoy. We are currently on site delivering phase 3 of the project and we will continue to keep the committee updated with further phases of this priority project.</p> <p><b><u>Bulwell Forest</u></b>                  NCH Decent Neighbourhood Team is currently working with housing colleagues and the NDO for the area to consider ideas for environmental improvements across the ward.</p>	
3	Key messages from the Tenant and Leaseholder Involvement Team	<p><b>Tenant and Leaseholder Awards 2018</b>                  Our Tenant and Leaseholder Awards shine a light on the many unsung heroes who make our neighbourhoods great places to live. The winners of our 2018 Awards have been announced – showcasing the tremendous work residents and groups do across the city.</p> <p><b>Good Neighbour Award (North) - David Hayes</b>                  Since moving in to our Kersall Court Independent Living Scheme ten years ago, David took on the role of bringing the Kersall Court community together – organising events, cooking meals, playing bingo. David is a real gem, who embraces life and believes in bringing communities together.</p> <p><b>Best Health and Wellbeing Project - Bulwell Forest Garden</b>                  Bulwell Forest Garden is a special place. Started by volunteers in 2011 it has been a real focus for bringing the local community together. Regular activities are held at the garden for all ages and abilities – including crafts, nature based courses, gardening, lunch clubs (from food harvested in the garden), yoga sessions and even birthday parties.</p>	X

### **Best Garden Competition**

Nottingham's Best Garden Competition has been held every year for more than 80 years

The 2018 competition is now open for entries and the categories are:

- Area categories
- Best container display
- Best community garden
- Best edible garden
- Best school garden

For more information on entering contact Tenant and Leaseholder Involvement Team on 0115 7469100, email [involved@nottinghamcityhomes.org.uk](mailto:involved@nottinghamcityhomes.org.uk)

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### **Become a Street and Block Champion**

We have over 90 Street and Block Champions helping to make their neighbourhood a better place to live by being a champion for their street or block – but we want to have many more!

Find out more by visiting the website or calling the Tenant and Leaseholder Involvement Team 0115 7469100

<http://www.nottinghamcityhomes.org.uk/get-involved/help-improve-your-neighbourhood/love-my-place/>

### **Tenant Academy**

The Tenant Academy prospectus for the period from March 2018 to June 2018 is still available online at: <http://www.nottinghamcityhomes.org.uk/get-involved/tenant-academy/>

		<p>The new Tenant Academy prospectus for the period from June 2018 to December 2018 is available now.</p> <p><b>Upcoming courses include:</b></p> <p>Food Safety Level 2 - 16/06/2018          Woman In Construction – Taster Workshop 29/05/2018 and 26/06/2018          Money Management 13/06/2018          Introduction to work skills – On-going course on various days at the Southglade Access Centre          Introduction to IT and IT Qualifications – Every Tuesday at the Southglade Access Centre.          Basic bookkeeping – 14<sup>th</sup> June, bookable online          Emergency First Aid – 19<sup>th</sup> September, bookable online          Food safety level 2 – 16<sup>th</sup> May and 27<sup>th</sup> Nov bookable online          Face painting skills workshop 29<sup>th</sup> June bookable online          Money Management 13<sup>th</sup> June and 5<sup>th</sup> September bookable online          Surplus cook and eat lessons 19<sup>th</sup> July bookable online          Practical DIY skills 15<sup>th</sup> June and 12<sup>th</sup> October, bookable online</p> <p>Bookings for courses can be made by contacting the Involvement Team on 0115 7469100 or email <a href="mailto:involved@nottinghamcityhomes.org.uk">involved@nottinghamcityhomes.org.uk</a>.</p> <p>Courses can now be booked online at <a href="http://www.nottinghamcityhomes.org.uk/get-involved/tenant-academy/">http://www.nottinghamcityhomes.org.uk/get-involved/tenant-academy/</a></p>	
4	<p>Tenant and Residents Associations updates</p>	<p><b>CRESTA</b>          The group now meet bi monthly with the next meeting taking place on 6<sup>th</sup> June at 6pm. The group continue to work with local councillors, Police and Nottingham city Homes to address issues of concern in their area.</p> <p><b>The People’s Choice TRA</b>          The group have been actively supporting the Crabtree Community Centre to develop its offer in the local community and have worked with Rebalancing the North to deliver a community arts project to redecorate the pedestrian underpass leading on to the estate. The group continue to run a Wednesday lunch club from the Crabtree Community Centre</p>	X



		<p><b>HART</b> The TRA hold regular monthly meetings at Duchess Gardens Common Room and encourage local residents to attend and air their concerns. Next meeting Wednesday 30<sup>th</sup> May 2018 at 7pm.</p>	
6	Good news stories & positive publicity	<p><b>Big Spring Clean</b> Beverley Rankin, Housing Patch Manager, identified Brooklyn Road alleyway as a priority for Big Spring Clean-up initiative. The area was cleared on 16<sup>th</sup> May.</p> <p>Adele Brooksbank has identified that the small nature reserve over the Deptford Road bridge requires maintenance. The area is overgrown with brambles making litter hard to be collected. Volunteers along with staff from NCH jointly cleared the area on the 25<sup>th</sup> May.</p> <p>Further areas identified and scheduled to be cleared out in the next following weeks.</p> <p><b>TPAS Awards</b> – Adele Brooksbank Won the 2<sup>nd</sup> Place Tenant of The Year award at the central region TPAS Awards.</p> <p><b>TPAS Awards</b> – NCH Won The Excellence in Tenant Engagement Award at the central region TPAS Awards.</p> <p><b>UK Housing Awards</b> Nottingham City Homes swept the board at the UK Housing Awards winning 3 awards. Winning Landlord of the Year, Outstanding Approach to Tenant Involvement and Innovation of the Year</p>	X



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## Area report - Bulwell & Bulwell Forest -Appendix 2



Generated on: 19 May 2018

### AC1-1 Anti-social behaviour

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
% of ASB cases resolved – Bulwell <i>Note: This PI measures the proportion of ASB cases NCH has successfully resolved. Data for this PI is not available by ward and is reported by Housing Office.</i>	99%	99.1%			100%	100%	Excellent performance this month where all cases were successfully resolved. This reflects robust case management where regular meetings regarding cases ensuring correct direction is taken at an early stage. In addition, this is reflective of the customer focused ASB service and effective partnership working. Customers are kept informed about their case and speed in which the case was dealt with. We will continue to have a focus on the frequency of victim contact and quality of information and updates provided to victims.
% of ASB cases resolved by first intervention – Bulwell <i>Note: This PI monitors how many ASB cases NCH resolved on the first intervention e.g. written warning. Data for this indicator is</i>	85%	92.83%			94.35%	90.2%	Excellent performance which reflects the Housing Patch Manager's ability to effectively manage and resolve cases which supports our aim to deliver a 'right first time' customer service. AHM will continue to maintain robust monitoring through one to ones

<p><i>not available by ward and is reported by Housing Office.</i></p>							<p>and TEM React Reviews.</p>
<p>Number of new ASB cases –  Pulwell  Page 3  Note: Data for this PI is only available by Housing Office.</p>		<p>228</p>			<p>139</p>	<p>112</p>	<p>Customer satisfaction with the ASB service improved during quarter three and is now above target.</p> <p>Our approach of contacting customers by telephone and much more quickly after case closure is producing a greater survey participation rate.</p> <p>The noise app has been rolled out across all offices and has received a positive reception from customers. It is improving the quality of noise nuisance reporting and enables Housing Patch Mangers to quickly triage complaints of noise nuisance and intervene swiftly.</p> <p>Whilst overall satisfaction is above target there are areas which require a continued focus, including keeping customers informed about their case and speed in which the case was dealt with.</p> <p>We will continue to have a focus on the frequency of victim contact and quality of information and updates provided to victims. Regular case reviews conducted by Area Housing</p>







							<p>Managers will ensure there is a continued drive in this area.</p> <p>Mediation has been used on a range of antisocial behaviour issues. Referrals have covered issues including household noise, loud music, pet nuisance, parking issues and fencing disputes. The service has achieved customer 100% satisfaction to year to date and is empowering residents to work together to resolve disputes and find new and better ways of dealing with each another.</p>
<p>Tenant satisfaction with the ASB service</p> <p><i>Note: . Overall tenant satisfaction with the ASB service - The average score (Percentage) for each survey question. Data for this indicator is not available by ward..</i></p>	85.00%	87.25%			86.53%	73.45%	<p>The percentage of customers either very or fairly satisfied with how their case of anti-social behaviour (ASB) was handled in Q4 2017/18 is 85%.</p> <p><b>2017/18 year end 87%</b> of customers surveyed are either very or fairly satisfied with how their case of anti-social behaviour was handled. This has exceeded the year-end target and Corporate Plan target of 85%.</p> <p>We are continuing to contact customers by telephone and this has continued to give better quality</p>



						<p>information about the service provided. 69 Surveys were completed during Q4, this is an improvement on the number of surveys completed when compared with Q3. During 2017/18 204 surveys were completed in total, this is a slight increase when compared with 193 surveys completed in 2016/17.</p> <p>Satisfaction with the outcome of the case and being kept up-to-date is below target for Q4; however, it is pleasing to see that on the whole for 2017/18 satisfaction with being kept up to date has exceeded 85%. We will continue to have a strong focus on managing expectations in relation to case outcomes and focus on providing timely good quality information and updates throughout the case. Area Housing Managers will continue to drive high-quality case management through monthly case supervision.</p> <p>It is pleasing to see that during 2017/18 90% of customers surveyed are either very or fairly willing to report anti-social behaviour to Nottingham City Homes in the future; this indicates that there is a level of</p>
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						<p>confidence in reporting ASB to Nottingham City Homes. Customer's surveyed rating the quality of advice and information provided as either very or fairly satisfied is 88%.</p> <p>Throughout 2017/18 the noise smartphone app continued to receive a positive reception from customers. It is improving the quality of noise nuisance reporting and enables Housing Patch Mangers to quickly assess complaints of noise nuisance and intervene swiftly.</p> <p>Mediation continues to be used to address a range of ASB issues. Referrals have covered cases including household noise, loud music, pet nuisance, parking issues and boundary disputes.</p> <p>Highlights of positive feedback received in Q4:</p> <p>"Great, [HPM] responded very quickly and kept up to date with what was happening"</p> <p>"Absolutely brilliant from start to finish. Very impressed with NCH keeping me in the loop and very happy with HPM".</p> <p>"HPM dealt with it really quickly.</p>
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							<p>Actually I was surprised, I thought it would go on for ages. I was really pleased”.</p> <p>“HPM was brilliant, no asb since HPM resolved it. HPM was constantly following up to make sure I was ok, and was bang on”.</p>
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### AC1-2 Repairs

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
<p>Page 36</p> <p>% of repairs completed in target – AC - Bulwell &amp; Bulwell Forest</p> <p><i>Note: This PI monitors the proportion of repairs being completed within agreed timescales.</i></p>	96%	95.06%			95.73%	96.59%	<p>Performance is below target for completing jobs within 15 days, we are implementing actions to reduce the length of time taken to complete work. Improvement should be visible by Qtr 2</p> <p>We are keeping 98% of all our appointments made and will continue to work to bring further improvements to this performance</p>
<p>% of repairs completed in target – Bulwell Forest</p> <p><i>Note: This PI monitors the</i></p>	96%	95.71%			95.37%	96.43%	<p>Performance is below target for completing jobs within 15 days, we are implementing actions to reduce the length of time taken to complete</p>



<i>proportion of repairs being completed within agreed timescales.</i>							work. Improvement should be visible by Qtr 2  We are keeping 98% of all our appointments made and will continue to work to bring further improvements to this performance
% of repairs completed in target – Bulwell Ward  <i>Note: This PI monitors the proportion of repairs being completed within agreed timescales.</i>	96%	94.89%			95.83%	96.63%	Performance is below target for completing jobs within 15 days, we are implementing actions to reduce the length of time taken to complete work. Improvement should be visible by Qtr 2  We are keeping 98% of all our appointments made and will continue to work to bring further improvements to this performance





### AC1-3 Rent Collection

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
% of rent collected  <i>Note: This PI measures the amount of rent collected (including tenant arrears) as a percentage of rent due for the current year. Data for this</i>	100%	100.56%			100.29%	100.25%	The target of 100% collection rate has been achieved again this year, at 100.56% this shows an improvement on the position last year when 100.29% was the final out turn. The overall arrears figure has reduced by






<p>indicator is not available by ward and is reported city wide.</p> <p>Trend shows as improving if value is over 100% as arrears are decreasing.</p>							£69,000 over the course of the financial year, despite the challenges of the continued welfare reform measures. The rents team will continue to support tenants affected by the benefit cap, bedroom tax and Universal Credit to ensure collection levels remain within target.
<p>% of tenancies ending due to eviction</p> <p>Note: This PI monitors the percentage of tenants being evicted due to rent arrears and is reported citywide.</p>	0.43%	0.37%			0.36%	0.43%	We are below target and have carried out less evictions than at this point last year. We have evicted 76 tenants for rent arrears so far this financial year. At the same point last year we had evicted 83. We continue to focus on tenancy sustainment and supporting our tenants who find themselves in financial difficulty.

### AC1-4a Empty properties - Average relet time

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
<p>Average void re-let time (calendar days) – AC - Bulwell &amp; Bulwell Forest</p> <p>Note: This PI measures how long it takes NCH to re-let empty properties from the end of the old</p>	25	32.36			30.83	20.4	See below







<i>tenancy to the start of the new tenancy</i>							
<p>Average void re-let time (calendar days) – Bulwell Forest Ward</p> <p><i>Note: This PI measures how long it takes NCH to re-let empty properties from the end of the old tenancy to the start of the new tenancy</i></p>	25	27.24			25.28	20.19	<p>The target was not met partly due to the letting of empty properties within Independent Living schemes where demand at times can be limited.</p> <p>General needs properties were let in an average of 19 days</p> <p>The Lettings and Voids team are now co-located in the same office for the first time and this will lead to improved joint working to minimise the time properties remain empty.</p>
<p>Page 39</p> <p>Average void re-let time (calendar days) – Bulwell Ward</p> <p><i>Note: This PI measures how long it takes NCH to re-let empty properties from the end of the old tenancy to the start of the new tenancy</i></p>	25	33.59			32.36	20.45	<p>The target was not met partly due to the letting of empty properties within Independent Living schemes where demand at times can be limited.</p> <p>General needs properties were let in an average of 22 days</p> <p>The Lettings and Voids team are now co-located in the same office for the first time and this will lead to improved joint working to minimise the time properties remain empty.</p>

### AC1-4b Empty properties - Lettable voids

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
Number of lettable voids – AC - Bulwell & Bulwell Forest  <i>Note: Lettable voids are empty properties available for re-letting. They will receive repair work and then be re-let to a new tenant.</i>		36			32	31	See below
Number of lettable voids – Bulwell Forest Ward  <i>Note: Lettable voids are empty properties available for re-letting. They will receive repair work and then be re-let to a new tenant.</i>		3			6	4	The number remained the same during this period  The Lettings and Voids team are now co-located in the same office for the first time and this will lead to improved joint working to minimise the time properties remain empty.
Number of lettable voids – Bulwell Ward  <i>Note: Lettable voids are empty properties available for re-letting. They will receive repair work and then be re-let to a new tenant.</i>		33			26	27	The number reduced by seven during this period  The Lettings and Voids team are now co-located in the same office for the first time and this will lead to improved joint working to minimise the time properties remain empty.









### AC1-4c Empty properties - Decommissioning

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
<p>Number of empty properties awaiting decommission – AC - Bulwell &amp; Bulwell Forest</p> <p><i>Note: This PI shows the number of empty properties which will not be re-let and includes those being decommissioned and / or demolished.</i></p>		5			0	0	See below
<p>Number of empty properties awaiting decommission – Bulwell Forest Ward</p> <p><i>Note: This PI shows the number of empty properties which will not be re-let and includes those being decommissioned and / or demolished.</i></p>		5			0	0	This relates to a property at Knights Close that will be demolished once the block is empty
<p>Number of empty properties awaiting decommission – Bulwell Ward</p> <p><i>Note: This PI shows the number of empty properties which will not be re-let and includes those being decommissioned and / or</i></p>		0			0	0	None at present

demolished.							
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### AC1-5 Tenancy sustainment

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
Percentage of new tenancies sustained - AC - Bulwell & Bulwell Forest  <i>Note: This PI measures the number of new tenants who are still in their tenancy 12 months later.</i>	96.5%	98.11%			91.6%	94.23%	Whilst target is not met, Housing Patch Managers continue to remain focussed on making sure that support is available to our tenants to sustain their tenancies. As Pre Terms visits are no longer completed by Tenancy and Estate, we are currently carrying out an analysis to evaluate the reasons why tenants chose to terminate their tenancies before 12 months. This information should assist us to identify any trends and therefore assist us to improve the performance.
Percentage of new tenancies sustained - Bulwell Forest Ward  <i>Note: This PI measures the number of new tenants who are still in their tenancy 12 months later.</i>	96.5%	98%			84.31%	94.12%	As above
Percentage of new tenancies sustained - Bulwell Ward  <i>Note: This PI measures the number</i>	96.5%	98.13%			93.36%	94.26%	As above

*of new tenants who are still in their  
tenancy 12 months later.*

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### APPENDIX 3

Area	Ward	Actual Budget (including carry over from 2015/16)	Schemes Approved	Schemes Committed	Schemes De Committed	Remaining Budget
1	Bulwell	£149,727.89	£0	£0	£0	£149,727.89
1	Bulwell Forest	£87,548.38	£0	£0	£0	£87,548.38

Address	Request	Reason	Nottingham City Homes Officer	Cost	Approval
Norwich Gardens – Bulwell	Complete phase 6 of this successful scheme. Improving the external spaces and boundaries to properties 64-86 in line with the previous 5 phases.	Improve access to the outside space and improve the appearance of the boundaries as this encourages residents to use the outdoor space and this has health benefits associated to this project. It also improves the appearance of the estate and prevents anti -social behaviour.	Leanne Hoban	£57,821.04	Approval
Courtleet Way/Willow Hill – Bulwell	Phase 4 of the successful and well received boundary improvement project by replacing the current dilapidated timber fencing with high quality metal railings	Improve appearance and security	Leanne Hoban	£50,877.73	Approval

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Bulwell and Bulwell Forest Area Committee – 27<sup>th</sup> June 2018

<b>Title of paper:</b>	<b>BULWELL AND BULWELL FOREST WARD REPORTS</b>	
<b>Director</b>	Andrew Errington Director Community Protection	<b>Wards affected:</b> Bulwell & Bulwell Forest
<b>Report author(s) and contact details:</b>	Suki Shergill – Neighbourhood Development Officer, Bulwell Ward <a href="mailto:sukhbir.shergill@nottinghamcity.gov.uk">sukhbir.shergill@nottinghamcity.gov.uk</a> Tel 0115 8833728 Celia Knight – Neighbourhood Development Officer, Bulwell Forest Ward <a href="mailto:celia.knight@nottinghamcity.gov.uk">celia.knight@nottinghamcity.gov.uk</a> Tel 0115 8833729	
<b>Other colleagues who have provided input:</b>	Iffat Iqbal <a href="mailto:iffat.iqbal@nottinghamcity.gov.uk">iffat.iqbal@nottinghamcity.gov.uk</a> Tel: 0115 8838469	
<b>Date of consultation with Portfolio Holder(s) (if relevant)</b>	Councillor Graham Chapman 12th November 2015	
<b>Relevant Council Plan Key Theme:</b>		
Strategic Regeneration and Development		x
Schools		
Planning and Housing		
Community Services		x
Energy, Sustainability and Customer		
Jobs, Growth and Transport		x
Adults, Health and Community Sector		x
Children, Early Intervention and Early Years		x
Leisure and Culture		x
Resources and Neighbourhood Regeneration		x
<b>Summary of issues (including benefits to citizens/service users):</b>		
This report focusses on current priorities and issues facing the two wards within Area 1 and gives details of forthcoming events and activities. It also highlights the latest issues now being addressed through regular Neighbourhood Action Team (NAT) meetings.		
<b>Recommendation(s):</b>		
1	To note the progress on Ward priorities and other supporting information including the issues being addressed by each Neighbourhood Action Team (NAT), and upcoming opportunities for citizens to engage (Appendix 1 & 2)	

**1 REASONS FOR RECOMMENDATIONS**

- 1.1 Each Ward has agreed priorities, which link to the City Council’s current ambitions contained in the latest City Council Plan 2015-19. Actions for each priority are developed and led by appropriate service teams and partnerships. These priorities are updated for each Area Committee, taking into account discussions at NAT meetings and various groups and activities involving Councillors, residents, and local groups.
- 1.2 The events and activities detailed in the report take account of the work undertaken by Neighbourhood Development Officers (NDOs), with partner organisations, within the wards. It shows a range of activity in place across neighbourhoods to improve social cohesion and tackle priorities at a ward and area level.

## **2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 Each Ward manages a set of priorities and key issues through regular meetings of the NAT. These meetings are led by Neighbourhood Development Officers and supported by core partners including: Nottingham City Homes (NCH), Neighbourhood Policing, Community Protection, Early Help, City Services/Waste Management, Fire and Rescue Services, Employment and Skills, and Health. Ward Councillors are also invited to participate in these meetings.
- 2.2 Ward priorities are identified through a range of sources including: Citizens, Councillors, Partners, and Officers and current issues will be updated for each area committee.
- 2.3 Area Committee Chairs will be invited to review the latest Ward Reports to ensure that the format is accessible for Councillors and community representatives and that there is sufficient consistency across all areas.
- 2.4 The current individual Ward priorities, Key Issues, and Opportunities for Engagement for Bulwell and Bulwell Forest are shown in Appendices 1 and 2 respectively and will be updated for each Area Committee.

## **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 None

## **4 FINANCE COLLEAGUE COMMENTS**

- 4.1 None

## **5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS**

- 5.1 None

## **6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS**

- 6.1 None

## **7 EQUALITY IMPACT ASSESSMENT**

- 7.1 An EIA is not required as this is not a new or changing policy, service or function. Appendix 1 and 2 highlights forthcoming opportunities for citizens to engage in events and activities in their neighbourhoods.

## **8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

- 8.1 None

## **9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

- 9.1 None



Appendix 1  
**Bulwell Ward**

**Safer Nottingham**

Priority	Progress Since last Area Committee	Lead
Reduce anti-social behaviour, flytipping and criminal damage by installing CCTV on Bonnington Close (Stanton tip)	<ul style="list-style-type: none"> <li>• Camera to be reinstated with Signage</li> </ul>	Police/Community Protection/Neighbourhood Management/NCH
Reduce Shop thefts in Bulwell Town centre	<ul style="list-style-type: none"> <li>• Shop watch scheme to be revisited &amp; Target Key Stores</li> <li>• Criminal Behaviour orders have been obtained against prolific offenders to deter reoffending</li> </ul>	Police
Tackle Drug offences	<ul style="list-style-type: none"> <li>• Needle hotspots to be identified and patrolled</li> <li>• CCTV installed in hotspots</li> </ul>	Police

**Neighbourhood Nottingham**

Priority	Progress Since last Area Committee	Lead
Engagement Work in Crabtree to be planned flytipping hotspots with local residents.	<ul style="list-style-type: none"> <li>• Planning meeting May 2018 &amp; to set targets</li> </ul>	Neighbourhood Management, Community Protection, NOM, Nottingham City Homes (NCH).
Regenerate and upgrade Bulwell Town centre and surrounding areas.	<ul style="list-style-type: none"> <li>• Lidl lunched and opened February 22<sup>nd</sup> 2018</li> </ul>	Town Centre Coordinator
To reduce parking concerns from the overspill of workers based in Bulwell Riverside parking in residential areas and other concerns.	<ul style="list-style-type: none"> <li>• Controlled parking zones on Farley, lime to be introduced, Muriel, Stockton streets. This will also include Quarry Avenue and Bromley close</li> </ul>	Traffic Management/ Councillors/Neighbourhood Management
Reducing dog fouling	<ul style="list-style-type: none"> <li>• PSPO operations targeted to cover Bulwell hall May/June</li> </ul>	Community Protection

## Families Nottingham

Priority	Progress Since last Area Committee	Lead
Big Steps Small Changes	<ul style="list-style-type: none"> <li>950 children in Bulwell are receiving Imagination at home library books, small steps at home or other activities.</li> <li>Family mentors employed through the toy library are supporting the parents of 368 children through the small steps at home visiting programme.</li> <li>Overall 16,000 interactions with programme beneficiaries in Bulwell</li> </ul>	Small Steps big changes, City care partnership, Toy Library
Encouraging positive parenting via <ul style="list-style-type: none"> <li>Early help</li> <li>Triple P programme</li> </ul>	<ul style="list-style-type: none"> <li>Early help working with children aged 0-19 through open access and target interventions.</li> <li>Triple P – positive parenting programmes that prevent and treat emotional &amp; behavioural problems in children and teenagers. Helps create a positive family environment.</li> </ul>	Youth & Play

## Healthy Nottingham

Priority	Progress Since last Area Committee	Lead
Promote healthy lifestyles	<ul style="list-style-type: none"> <li>Continuous promotion of healthy literature promoted at the international Women's day event.</li> </ul>	Neighbourhood management Community Protection
Lung check/MOTs Bulwell	<ul style="list-style-type: none"> <li>1020 invites</li> <li>257 checks made</li> <li>133 went forward for CT scans</li> <li>2 early stage cancers detected</li> <li>2 late stage detected</li> </ul>	CCG/City Care/Roy castle Foundation/City Council/Rebalancing the north
Bulwell Health Wellbeing programme booklet	<ul style="list-style-type: none"> <li>Launched March 2018</li> <li>1000 booklets printed &amp; circulated</li> </ul>	Rebalancing/Toy library/Community garden, Bowls Club etc.

## Working Nottingham

Priority	Progress Since last Area Committee	Lead
Deliver Employment and training	To provide opportunities for starting up a market Stall leading to	Job

Support to help residents into work.	long-term employment. A plan of action has now been agreed to a Market trader's Scheme. Staff changes are in process and little progress made.	Centre/Markets/NOM/TCC
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## **Bulwell Forest Ward**

### **Safer Nottingham**

<b>Priority</b>	<b>Progress Since last Area Committee</b>	<b>Lead</b>
Frequent breakdown of barriers on St Albans/Carey Rd crossing	Alex Norris MP has contacted Network Rail. As a result, they have agreed to make some changes to the barriers maintenance programme. Community Protection, British Transport Police and other agencies are working to address the issue of any damage caused by residents.	Nottingham City Council
Deliberate Fires	Action was agreed at a meeting including the Fire Service, Police, Community Protection, City Services and Neighbourhood Management. Data continues to be shared on the number and location of deliberate fires.	Notts Fire and Rescue Service
Parking around Stanstead School	Fixed Penalty notices continue to be issued in this location. No parking on Zig Zag lines banner installed.	Nottingham City Council
Nuisance Bikes	Two bikes have been seized in the area surrounding Bulwell Forest.	Notts Police

### **Neighbourhood Nottingham**

<b>Priority</b>	<b>Progress Since last Area Committee</b>	<b>Lead</b>
Increased tenant/resident engagement particularly around the Deptford crescent area Neighbourhood	Funding has been allocated by the ward councillors for an event to take place on Deptford estate. A community cohesion event was held at St Mary's church on May5th. Other community events are also planned e.g. Southglade ParkLive August 1st, Fun on Bulwell Forest September 8th, Rise Park Xmas event December 1st. In addition, various public consultation sessions will take place during 2018 e.g. around the Knights Close development.	Nottingham City Council and Nottingham City Homes.
Management of vacant sites	There is ongoing discussion with the owners of derelict sites which present issues within the ward e.g. Aldi in	Nottingham City Council

	relation to the security of their proposed Hucknal Rd site, graffiti and brambles. This will continue through 2018.	
Dog Fouling	Community Protection are carrying out 4 dog fouling operations per month in the ward.	Community Protection
Spillage on road from lorries around Bestwood Rd/Hucknall Rd causing a potential danger to other vehicles.	The company which may be responsible for this has been spoken to by Community Protection. Evidence needs to be obtained from the vehicles responsible.	Nottingham City Council
Littering around entrance to Highbury Hospital	Two sessions have taken place at Highbury Hospital for anyone who is concerned about smoking related litter outside the entrance to the hospital to talk to hospital staff. Litter bins and a cigarette bin have been installed. Community Protection have issued fines to staff in this location.	Nottingham City Council/Highbury Hospital.

### Healthy Nottingham

Priority	Progress Since last Area Committee	Lead
Promotion of energy advice	Robin Hood Energy leaflets have been delivered to homes being covered by the ward walks.	Nottingham City Council
Provision of support to carers	A carers roadshow is taking place at Bulwell Riverside in June and is being promoted on My Bulwell facebook page.	Nottingham City Council

### Working Nottingham

Priority	Progress Since last Area Committee	Lead
Increase access to awareness about training and employment opportunities	Approximately 1000 people attended the jobs fair which was held at Riverside in March 2018	Nottingham City Council

## Appendix 2 –

### List of Key Current Issues Taken from latest NAT review

#### Bulwell Ward

Reduction of shop thefts  
Positive parenting  
Reduce flytipping in targeted areas  
Reduce dog fouling in targeted areas.

#### Bulwell Forest Ward

Deliberate Fires  
Nuisance Bikes  
Flytipping and litter  
Dog Fouling

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## Appendix 3

### Opportunities for citizens to engage - forthcoming dates of events and activities Bulwell Ward

Hart 27th June 7pm Duchess Gardens  
Bulwell Partnership 9.30 July 6<sup>th</sup> Riverside  
Arts Festival 7<sup>th</sup> July – 14<sup>th</sup> July  
Hart 25<sup>th</sup> July 7pm duchess gardens  
Cresta July 1<sup>st</sup> 6pm Lathkill  
Crabtree community centre 10.30, Crabtree community centre  
People's Choice 7<sup>th</sup> August 5.30 Crabtree community centre  
Toy library 40<sup>th</sup> Anniversary Celebration 15<sup>th</sup> August  
Hart 27<sup>th</sup> August Duchess Gardens

### Bulwell Forest Ward

Bulwell Forest North local Area Group 9.30am June 28<sup>th</sup>  
Ward Walk – July 10<sup>th</sup> 6pm Beauclerk area  
Southglade ParkLive – August 1<sup>st</sup> 12 – 4pm – Southglade Park  
Rise Park Action group – August 9<sup>th</sup> 7.30pm – Rise park Community Centre  
Ward Walk – August 21<sup>st</sup> 6pm

**Bulwell and Bulwell Forest Area Committee – June 27<sup>th</sup> 2018**

<b>Title of paper:</b>	Bulwell and Bulwell Forest Area Capital 2018/19	
<b>Director(s)/ Corporate Director(s):</b>	Andrew Errington Director Community Protection	<b>Wards affected:</b> Bulwell and Bulwell Forest
<b>Report author(s) and contact details:</b>	Celia Knight, Neighbourhood Development Officer (Bulwell Forest Ward) Tel 0115 8833729 celia.knight@nottinghamcity.gov.uk Suki Shergill, Neighbourhood Development Officer (Bulwell Ward) Tel 0115 8833728 sukhbir.shergill@nottinghamcity.gov.uk	
<b>Other colleagues who have provided input:</b>	Nancy Hudson, Projects Officer, Highway Services Tel: 0115 915 2061 nancy.hudson@nottinghamcity.gov.uk	
<b>Date of consultation with Portfolio Holder(s) (if relevant)</b>	N/A	
<b>Relevant Council Plan Key Theme:</b>		
Strategic Regeneration and Development		<input type="checkbox"/>
Schools		<input type="checkbox"/>
Planning and Housing		<input type="checkbox"/>
Community Services		<input type="checkbox"/>
Energy, Sustainability and Customer		<input type="checkbox"/>
Jobs, Growth and Transport		<input checked="" type="checkbox"/>
Adults, Health and Community Sector		<input type="checkbox"/>
Children, Early Intervention and Early Years		<input type="checkbox"/>
Leisure and Culture		<input type="checkbox"/>
Resources and Neighbourhood Regeneration		<input checked="" type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b>		
This report provides Area Committee with :-		
<ul style="list-style-type: none"> <li>• Latest spend proposals under the Area Capital Fund including highways and footways</li> <li>• Latest spend proposals regarding Public Realm scheme</li> </ul>		
<b>Recommendation(s):</b>		
<b>1</b>	That the prioritised Area Capital and public realm schemes for Bulwell and Bulwell Forest, as set out in the Appendix, are approved.	

**1 REASONS FOR RECOMMENDATIONS**

- 1.1 The Nottingham LTP 2011-2026 maintains a commitment to deliver local transport improvements across Nottingham's Neighbourhoods and prioritises small scale transport. improvements of importance to local communities.
- 1.2 As part of the budget process Nottingham City Council approved at the Executive Board meeting on 20 February 2018 an LTP capital allocation of £1.25 million citywide between 2018-19. At the same meeting a citywide allocation of General Fund Element (public realm) of £480,000 was agreed.
- 1.3 To give opportunity for the Area Committee to make comments on suggested schemes and their progress.

## **2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 The Area Capital Programme was established in 2006 to improve the environment of the neighbourhoods and to create a sense of place for residents in order to improve the quality of life of local people.
- 2.2 Resources are allocated from the Nottingham City Council general fund, the Local Transport Plan (LTP) and from the Housing revenue Account. To achieve a joint approach to environmental improvements in neighbourhoods, a greater degree of flexibility has been established to prioritise and deliver improvements so that there is a synergy in local solutions for local issues across neighbourhoods.
- 2.3 The programme of works is a rolling programme. There have been instances where schemes are started, with strong community involvement and interest, only to be altered at a later stage due to changing circumstances such as economic conditions and changes in land values.
- 2.4 The Area Committee, particularly community representatives, are invited to comment specifically on those schemes identified in the proposals column and also to consider whether certain schemes can be linked to other programmes of work in order to generate best value and create a greater impact on the local area.

## **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 None

## **4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

- 4.1 Bringing together the various strands which form part of the Area Capital Programme enables the City Council to respond efficiently in delivering on public realm improvements as identified by local people.

## **5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

- 5.1 A risk register has been produced which is regularly monitored.

## **6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)**

- 6.1 None

## **7 EQUALITY IMPACT ASSESSMENT**

- 7.1 An EIA is not required because this decision does not relate to changing policy or functions.



**8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

8.1 Highways Framework Agreement

**9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

9.1 Executive Board Report, 20 February 2018, as part of Item 6, Medium Term Financial Plan 2018/19--2021/22, under Annex 3, Capital Programme.

**Bulwell Area Capital 2018 - 2019 Programme**

**Bulwell LTP schemes**

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details
Sellers Wood Drive	footpath	prioritised 08/05/18	£76,040			resurface of footpath on Sellers Wood Drive from Crabtree Road to Crabtree Road - lead service: Highway Maintenance
B682 road safety	study	prioritised 08/05/18	£5,000			Road safety assessment of B682 across four wards - lead service: Traffic & Safety

Total LTP schemes\* £81,040

**Bulwell Public Realm schemes**

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details
Bulwell Bogs	Facilities	Prioritised 06/06/18	£13,250			improvements to Bulwell Bogs children's play area and teenage facilities - lead service: Parks & Open Spaces

Total Public Realm schemes\*\* £13,250

**Bulwell Withdrawn schemes**

Location	Type	Reason	Amount	Details

Total Decommited\*\*\* £0

2018 - 2019 LTP allocation	£85,600
LTP carried forward from 2017 - 2018	£0
2018 - 2019 Public Realm allocation	£32,832
Public Realm carried forward from 2017 - 2018	£18,432
<b>Total Available 2018 - 2019 ACF</b>	<b>£136,864</b>
*Less LTP schemes	- £81,040
**Less Public Realm schemes	- £13,250
***Decommited funds	+ £0
<b>Remaining available balance</b>	<b>£42,574</b>
LTP element remaining	£4,560
Public Realm element remaining	£38,014

**Bulwell Forest Area Capital 2018 - 2019 Programme**

**Bulwell Forest LTP schemes**

<b>Location</b>	<b>Type</b>	<b>Councillor Prioritised / Area Committee Approved</b>	<b>Estimate</b>	<b>Estimated start date</b>	<b>Completed</b>	<b>Details</b>
Cantrell Road	road safety	Prioritised 23/04/18	£1,200			Installation of pedestrian safety barriers at school gates to improve safety of footpath users - lead service: Traffic & Safety
Ridgeway / Old Farm Road	road safety	Prioritised 23/04/18	£4,000			Installation of pedestrian tactile crossings to improve mobility access (joint with Bestwood Ward) - lead service: Traffic & Safety
Highbury Road/Henrietta Street area	road safety	Prioritised 23/04/18	£44,866			Improvements to road layout and lining in the Henrietta Street area of Highbury Road to improve safety - lead service: Traffic & Safety
Northcote Way	parking	Prioritised 07/06/18	£490			Formal parking bays to be introduced on Northcote Way to improve access - lead service: Highway Maintenance

Total LTP schemes\*

£50,556

**Bulwell Forest Public Realm schemes**

<b>Location</b>	<b>Type</b>	<b>Councillor Prioritised / Area Committee Approved</b>	<b>Estimate</b>	<b>Estimated start date</b>	<b>Completed</b>	<b>Details</b>
St Mary's Church	lining	Prioritised 11/06/18	£250			White lining to the edge of 14 steps adjacent to St Mary's Church - lead service: Highway Maintenance

Total Public Realm schemes\*\*

£250

**Bulwell Forest Withdrawn schemes**

<b>Location</b>	<b>Type</b>	<b>Reason</b>	<b>Amount</b>	<b>Details</b>
Highbury Road	footpath	altered priorities	£9,081	Surface treatment of footpath on Highbury Road from Broomhill Lane to Piccadilly - lead service: Highway Maintenance (Jun-17)

Total Decommited\*\*\*

£9,081

### Bulwell Forest Financial Position

2018 - 2019 LTP allocation	£48,300
LTP carried forward from 2017 - 2018	£0
2018 - 2019 Public Realm allocation	£18,560
Public Realm carried forward from 2017 - 2018	£0
<b>Total Available 2018 - 2019 ACF</b>	<b>£66,860</b>
<i>*Less LTP schemes</i>	- £50,556
<i>**Less Public Realm schemes</i>	- £250
<i>***Decommitted funds</i>	+ £9,081
<b>Remaining available balance</b>	<b>£25,135</b>
LTP element remaining	£6,825
Public Realm element remaining	£18,310

Bulwell and Bulwell Forest Area Committee – 27<sup>th</sup> June 2018

<b>Title of paper:</b>	Bulwell and Bulwell Forest Ward Member Budgets	
<b>Director(s)/ Corporate Director(s):</b>	Andrew Errington Director Community Protection	<b>Wards affected:</b> Bulwell and Bulwell Forest
<b>Report author(s) and contact details:</b>	Suki Shergill Neighbourhood Development Officer – Bulwell Ward sukhbir.shergill@nottinghamcity.gov.uk Tel 0115 8833728 Celia Knight Neighbourhood Development Officer – Bulwell Forest celia.knight@nottinghamcity.gov.uk Tel 0115 8833729	
<b>Other colleagues who have provided input:</b>	Kate Spencer Finance Assistant 0115 8762765 catherine.spencer@nottinghamcity.gov.uk	
<b>Date of consultation with Portfolio Holder(s) (if relevant)</b>	N/A	
<b>Relevant Council Plan Key Theme:</b>		
Strategic Regeneration and Development		
Schools		
Planning and Housing		<b>x</b>
Community Services		<b>x</b>
Energy, Sustainability and Customer		
Jobs, Growth and Transport		<b>x</b>
Adults, Health and Community Sector		<b>x</b>
Children, Early Intervention and Early Years		<b>x</b>
Leisure and Culture		<b>x</b>
Resources and Neighbourhood Regeneration		<b>x</b>
<b>Summary of issues (including benefits to citizens/service users):</b>		
This report advises the Area Committee of the use of delegated authority by the Director of Communities.		
<b>Recommendation(s):</b>		
<b>1</b>	That the Area Committee note the actions agreed by the Director of Community safety in respect of projects and schemes within Area 1, detailed in Appendix A.	

**1 REASONS FOR RECOMMENDATIONS**

- 1.1 Records detailing Members spending decisions and consultation are shown in the attached Appendix. In accordance with the Constitution, the Area Committee is required to note spending decisions taken by Ward Members. This report outlines the spending decisions since the last Area Committee Meeting.

**2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

2.1 This action follows the arrangements established by the Executive Board to allow for spending approvals through individual Members budget allocations and Area Committee Finances

### **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

3.1 Not to provide the funding outlined in Appendix 1 but the funding requested will provide additional services or benefit to residents of Bulwell and Bulwell Forest wards.

### **4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

4.1 Members have been allocated £5000 per member for 2017/2018, which has been added to any, underspend from the previous financial year.

4.2 The full balance has not been allocated. Further projects will be reported to a subsequent committee

### **5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

5.1 These arrangements provide transparency and regulation to the spending of individual Member's allocation.

5.2 The funds allocated by Area Committee are used to address diverse needs from various sections of the community and reduce inequalities.

### **6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)**

6.1 None

### **7 EQUALITY IMPACT ASSESSMENT**

7.1 An EIA is not required because this report does not relate to changing policy or functions

### **8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

8.1 A delegated authority form for each scheme is available from Neighbourhood Development Officers

### **9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

9.1 None

**APPENDIX A**

**Bulwell Ward Budget Allocations March 18/ May18**

<b>Schemes: Bulwell Ward</b>	<b>Councillor(s)</b>	<b>Amount (total)</b>
Councillor Award event	Hartshorne ,Klein & Morris	1,200
Crabtree gardening tools	Hartshorne, Klein	300
Guides camping Trip	Hartshorne ,Klein & Morris	£137
Balance Brought Forward 17/18 to 18/19		£2,009
Councillor funding 18/19		£15,000
Total funds 18/19		£17,009
Decommitted schemes 18/19		0
Allocated 18/19		£437
Uncommitted Funds after allocated schemes		£16,572

**Bulwell Forest Ward Budget Allocations March18/May 18**

<b>Schemes: Bulwell Forest Ward</b>	<b>Councillor(s)</b>	<b>Amount (total)</b>
Mellish sports centre Easter event	Campbell, McDonald, Barnard	400
Hoodwinked project	Campbell, McDonald, Barnard	100
Rise Park 50 <sup>th</sup> Anniversary celebrations	Campbell, McDonald, Barnard	1000
Deptford estate Fun Day	Campbell, McDonald, Barnard	1000
Bulwell Forest Garden Seasonal Planner	Campbell, McDonald, Barnard	270
Bulwell Arts Festival events on community garden	Campbell, McDonald, Barnard	750
Highbury Rd bollards outside McColls	Campbell, McDonald, Barnard	356
87 <sup>th</sup> Nottingham brownies Hi Viz vests	Campbell, McDonald, Barnard	160
Guides camping trip	Campbell, McDonald, Barnard	27

Balance Brought Forward 18/19	£297
Councillor funding 17/18	£15,000
Total funds 18/19	£15,297
Decommitted schemes 18/19	0
Allocated 18/19	£187
Uncommitted Funds after allocated schemes	£15,110

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